

ANNEXURE B – AEVA CODE OF CONDUCT

Introduction

The Australian Electric Vehicle Association Ltd (AEVA) is a not-for-profit company dedicated to promoting electric mobility for Australia. Its Constitution covers matters of governance and includes provisions relating to conduct, such as attendance at meetings and disclosure of conflicts of interest.

This Annexure sets out a general code of conduct for Office Bearers of AEVA (Directors and Branch Committee members), other people representing AEVA (including social media representatives) and General Members. This Code of Conduct may change in accordance with clause 4.5.

Code of Conduct Expectations

Three basic expectations are placed on all individuals and organisations in connection with AEVA meetings, events and communications. At all times:

- Be Professional
- Be Truthful
- Be Kind

Be Professional

Being professional means that people should conduct themselves in a manner which is conducive to intelligent conversation and respectful discourse. When writing or speaking on behalf of the Association, use clear language, free of errors. Do so clearly and concisely, and refrain from jargon or needlessly technical terms. Individuals should keep their personal politics, business matters, religion and ideology separate from the matters of the Association. Where a recommendation to government is made, it should be framed in the context of good policy which advances the goals of AEVA, but is not explicitly critical or supportive of a specific political party. Acts of civil disobedience in aid of a just cause should only be done as private individuals, not in any way that may discredit AEVA. Finally, under no circumstances should one use language which is vulgar, defamatory, racist, sexist or otherwise discriminatory in any correspondence. AEVA is underpinned by a duty to the community in all its diversity, and actions deemed exclusive or prejudiced will not be tolerated.

Be Truthful

Being truthful requires that misinformation or wishful thinking is avoided. When writing or speaking on behalf of AEVA, never promote inaccuracies, falsehoods, myths or hearsay. If at all possible, cite the research of acknowledged and recognised professionals who have years of experience on the matter. Refer to the latest, reliable data available, and be consistent with what information is used to demonstrate a point. Being truthful also means being honest about any potential conflicts of interest. A person should not wilfully engage in an activity of the Association which will clearly favour any personal or financial interests of their own. Doing so simply dilutes any ability to form consensus and present a unified message to the public, industry and government.

Be Kind

Being kind should be obvious. AEVA requires everyone to be friendly, open and congenial. Kindness means being empathetic to individual circumstances and difficulties, and respectful of others needs and limitations. When writing or speaking on behalf of the Association, efforts should be made to be positive, offer solutions, or help connect where appropriate. When engaging with the public on an AEVA platform, never resort to Ad Hominem attacks or personal slurs. If bullying behaviour is witnessed, any AEVA Constitution 37 Office Bearer is encouraged to step in and mediate, to defuse the matter. Never engage in acts of coercion, exclusion or indifference towards other members or the public.

AEVA is inclusive – efforts should be made by all members and officers to foster diversity and respect at all times. AEVA is largely run by volunteers who have unique circumstances and finite capabilities, with often limited resources. The ability to bring about change is limited only by collective will - and goodwill.

Failure to adhere to this Code Any Officers or Members who are in breach of this Code will be asked to immediately cease their conduct. If the activity persists, disciplinary action may be taken consistent with the Constitution, or in extreme cases, via civil law. Serious transgressions should be referred to the Board so that they can be expertly managed, and the reputation and well-being of AEVA, its Members and supporters, assured.

Undertaking to adhere to the Code of Conduct

Name:

Position held:

Signature:

Date: