



Australian Electric Vehicle Association Inc.
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The 46th Annual General Meeting of the AEVA

Date: 27th October 2019

Location: Sydney Showgrounds Hub room 2, Olympic Park

Meeting commenced: 10:00 am

Attendees – Clive Attwater, Eric Rodda, Chris Dalitz, Hunter Murray, Graeme Manietta, John August, Charles Gregory, Ray Stone, Pete Gorton, Richard Baird, Rick Molly, Shayne Harkness, Toby Roberts, Bryce Gatton, Leslie Smith, Jon Day, Chris Nash, Simone Phuhl, Michael Day, Chris Jones, Glenn Elliott, Sally Knight, Ant Day, Jason Mead

Apologies – Br. Joe Smith, Phil Robinson, Steve Blume, Penny Cocker, Greg McGarvie, Prabhjeet Singh, Roy Butley, Daryl Budgeon, James Markos, Jack Grego, Jason Jacobs, Luis Zavaleta, Adam Penklis, Greg Partridge, Edward Booth, Rhys Freeman, Christopher Walkden, Richard Smith

Minutes to the previous AGM – Minutes were circulated electronically prior. Pete Gorton moved they be accepted, Bryce Gatton seconded, passed unanimously.

President's address – Acting President Clive Attwater read the President's report which was also circulated prior to the meeting. Chris Nash proposed that the report be tabled in the minutes, seconded Chris Jones, passed. Report attached as an appendix to these minutes.

National Council Meeting report – Chris Jones read the minutes to the previous national council meeting, including the outcomes of the election of office holders and funding disbursements. New office bearers: The office bearers for 2019-2020 are as follows; Executive: National President, Chris Nash (VIC); National Vice President, Clive Attwater (TAS); National Secretary, Chris Jones (WA); National Treasurer, Michael Day (NSW). Appointments: Assistant to National Secretary, Pete Gorton (ACT), National Membership Secretary, Ant Day (WA); Newsletter Editor, Bryce Gatton (VIC). Simone Phuhl moved that the national council minutes, and the new appointments for 2019-2020 be endorsed by those gathered. Motion was seconded by Hunter Murray, passed. The report is attached as an appendix to these minutes.

Eric moved that "The national council should be able to delegate power to an executive subcommittee, comprising of the President, Vice President, Secretary and Treasurer, such that decisions may be made by the executive on behalf of the national council" and this was seconded by Richard Baird, passed.

Chris Jones moved that Eric Rodda be thanked for his service to the association as membership secretary for 7 years, seconded Chris Nash, passed.

Treasurer's report – Michael Day presented a brief summary of the association finances, noting that the numbers looked particularly good until June 30th 2019. After this expenses related to the Sydney Expo will see significant expenditure. Chris Dalitz recommended an accountant, with suggestions also from Pete Gorton and Sally Knight.

As the association's finances grow, we will need to register for GST and be able to issue invoices. Treasurer's report was tabled, and is attached to these minutes.

Secretary's Report – Chris Jones gave a brief summary of the year from the secretary's perspective. The report is attached as an appendix.

Membership Secretary's report – Eric summarised the membership figures up to the date with a state breakdown. Simone Pfuhl moved the report be accepted, seconded Shayne Harkness, passed. The report is attached as an appendix to these minutes.

Newsletter Editor's report – Bryce Gatton summarised the state Newsletter writing team, highlighting opportunities for expansion and publication. Chris Nash moved that the newsletter editor's report be accepted and tabled, seconded Charles Gregory, passed. The report is attached as an appendix.

Branch Reports – Branch reports were not supplied before the meeting. As the newsletter contains four branch reports per year, it was suggested that this agenda item be omitted in future out of brevity. Victorian Branch report is attached as an appendix.

General Business – The next two AGMs and EV Expos will be held in Melbourne (2020) and Adelaide (2021), with Canberra lined up for 2022. The Glen George Perpetual Trophy for those who travel the furthest in an EV to attend the AGM was awarded to Glen George himself. Glen drove his converted EV from outside Mackay to Sydney. Graeme Manietta moved that Glen be awarded life membership of the AEVA for his contributions to the association. Simone Pfuhl seconded the motion which passed unanimously. Glen was to be awarded the trophy and informed of his life membership later in the day at the expo. Membership fees may need reviewing by July 1st 2020, or at the least introduction of a tiered membership for corporate members. An update on progress with the new AEVA website, membership database and social media platform integration was prepared by Christopher Walkden ahead of the meeting, and is attached as an appendix to these minutes.

Meeting ended 11.12 am.

Appendices

AEVA (Acting) President Report 2018-19 (Clive Attwater)

In May Greg Partridge asked me, as Vice-President, to stand in for the rest of his term as President this year. I would like to thank Greg for his service to AEVA at both the state and national level and hope he will be able to remain active with the organisation for many years to come.

The last year has seen big strides in the EV scene. We have finally seen the release of several long-awaited new models: Ioniq, Kona, LEAF and Tesla 3 with a corresponding significant sales growth in EVs. Big roll outs have been announced for charge networks, albeit heavily concentrated in the south and east of the country. More fleets are getting serious about transitioning to EVs in both the private sector and strongly for some local governments. The used EV market is finally getting started, with a boost from Japanese imports, following New Zealand's lead. Thanks in part to the last federal election, discussion of EVs is becoming increasingly mainstream, which the concept no longer mysterious or distant, albeit still quite distorted at times given some of the scuttlebutt peddled from some quarters. As long-time pioneers in the electrification of transport, it is truly heartening to see what was long regarded as a niche enthusiasm has now been recognised as the inevitable future of road transport.

During this year, AEVA has been increasingly active around the country. As an organisation we have responded to a number of government and other hearings, briefs and investigations on general policies, parking signs and regulations, proposed home charging and demand management regulations among others, both at the federal and state level. In addition, AEVA members sit on committees at the state government level in several states. We continue to run successful promotional events with our national EV events becoming regular calendar events for some of our

sponsors and supporters. We have begun new initiatives including training EV dealers and sales staff on key issues around charging and battery care, areas which they have not had to deal with before. The organisation is strengthening some of its internal processes. The renewal of the website has begun (a separate progress report has been circulated) promising a fast, flexible site with much greater usability and making it so much easier for AEVA members and officers to communicate and share our resources across the country. Our quarterly newsletter has become a publication of depth and breadth, covering AEVA activities, industry developments and member interest articles. Well done Bryce – but let's get in and support our editor to make it even better. Our membership continues to grow upward and reaching 1000 members is within sight. And our mailing list of interested people is several times larger. In response to these exciting changes, we need to review our priorities and directions to make sure we are equipped to grow and respond to the accelerating change expected in the next few years. This is critical if we are to remain a key focus for intending and existing EV users, to have a meaningful influence on policies and to provide value to our members.

Minutes to the National Council meeting (taken by Chris Jones)

Date of meeting – October 26th 2019

Location – Sydney Showgrounds Exhibition hall 6

Time – 5.00 pm

Strategy meeting was adjudicated by Chris Nash and Clive Attwater, where preliminary results of the membership survey were presented. The full results are to be circulated to the membership as early as practical in 2020.

Funding disbursements – Treasurer Michael Day confirmed that all branches will have their accounts topped up to \$3000 if below, and left as is if above. If a branch has a specific need for additional funds from the national accounts, a proposal may be made in writing and presented for approval. Chris Jones moved this policy be endorsed, Pete Gorton seconded, passed.

Elections for the national council's executive were held. The following nominations were received for each position:

President – Clive Attwater, Chris Nash

Vice President – Clive Attwater, Rebecca Lee

Secretary – Chris Jones

Treasurer – Michael Day

Assistant Secretary – Pete Gorton

Membership secretary – Ant Day

Newsletter editor – Bryce Gatton

Assistant Newsletter editor – Jon Day

Clive declined the nomination of President citing potential conflicts of interest with business ventures, instead backing Chris Nash. Chris Nash was elected unopposed. Rebecca Lee declined nomination for Vice President citing time commitments. Clive Attwater accepted nomination as VC, and was elected unopposed. All other nominations received for roles were endorsed unopposed.

Treasurer's report 2018-2019 (Michael Day)

Association finances are tabled overleaf.



Australian Electric Vehicle Association Incorporated in Victoria
PO Box 5285 Clayton Victoria 3168

Statement Financial Year FY19

Year Ending 30th June	FY15	FY16	FY17	FY18	FY19
Income					
Sales - Merchandise	88.00		2,995.69	10.00	
Membership Fees	12,490.00	17,200.00	15,500.00	25,838.86	31,809.08
Fund Raising	748.10	1,172.80	2,672.45	3,786.88	3,246.50
Donations		509.39	0.00	4,806.00	2,989.66
Sponsorships					650.00
Term Deposit & Bank Interest	712.03	615.01	567.48	541.07	514.55
Event Income	6,229.29	5,645.11	8,744.21	36,243.54	119,333.42
Total Income	20,267.42	25,142.31	30,479.83	71,226.35	158,543.21
Expenses					
Administration	1,053.67	1,809.91	1,484.58	1,494.61	2,721.69
Cost of Sales	588.52	564.59	2,979.16	1,352.90	240.00
Donations and Sponsorship					966.77
Hire of Premises/Equipment	1,581.00	1,200.09	1,932.65	2,035.63	2,858.06
Insurance	814.00	841.50	841.50	3,380.61	2,989.58
Marketing	362.50	3,078.00	5,265.47	2,728.84	6,352.88
National Website					1,064.94
Tools & Equipment	1,037.00	99.00	139.00	3,150.21	1,640.00
Travel					3,660.45
AGM Expenses	3,907.17	3,247.43	6,650.60	7,236.22	2,074.75
Event Costs	3,416.45	6,819.73	6,051.57	39,247.38	128,553.80
Total Expenses	12,760.31	17,660.25	25,344.53	60,626.40	153,122.92
Net Surplus(Deficit)	7,507.11	7,482.06	5,135.30	10,599.95	5,420.29
Assets					
Cash in hand or in the bank	23,043.82	28,671.91	32,800.45	43,643.31	47,830.45
Investments	31,059.10	32,913.07	33,922.78	33,679.87	34,228.98
Total Assets	54,102.92	61,584.98	66,723.23	77,323.18	82,059.43
Liabilities					
Secured loans					
Unsecured loans					
Other					
Total Liabilities	0.00	0.00	0.00	0.00	0.00
Association Equity	54,102.92	61,584.98	66,723.23	77,323.18	82,059.43

Secretary's report (Chris Jones)

Another year has elapsed and EVs are becoming more and more popular in the public eye. As secretary, I'm often the first port of call since web form inquiries are redirected to the secretary email account. The nature of the correspondence varies considerably, ranging from enquiries about converting cars to electric, charging stations, membership renewals, invitations to attend conferences, meetings and expos, as well as general media enquiries. I have fielded dozens of radio interviews, contributed to stories prepared by journalists for industry magazines.

Any public submissions made to federal government whitepapers and policy documents are generally sent through the secretary, however there is nothing stopping a branch secretary from doing the same for a state-specific matter. Despite being run entirely by volunteers who give up weekends and evenings (and occasionally work hours) to press the case for electrified transport, we are still viewed by governments as an organisation with integrity. This probably stems from the fact that everyone in Australia relies on powered mobility to get around and a friendly, unbiased forum like ours is well received. Transport should not be a divisive thing – nor should be the energy used to power it. Our association is approaching 1000 financial members and the group's make-up no doubt reflects the nation's diverse political leanings.

I believe our association's greatest strength is its diversity and the general absence of party politics. We celebrate the common ground; we all need to get around and we want to do it in the most efficient and least-polluting way. People come to us for advice on the most appropriate electric transport option for their circumstances, and we can give that advice without ulterior motives. I sincerely hope we uphold these values as we continue to grow. Finally, a common question I hear or read is "What does the association do for me?" The short answer is plenty, but the more appropriate answer is, "All that you can do for the association". We will only be as helpful, productive, supportive and informative as our members are willing and able to contribute.

I hope you have a great Christmas break, and look forward to learning about all the terrific grass-roots EV action around the country.

Membership Secretary's Report (Eric Rodda)

AEVA membership is a major income for this association. This year alone, membership dues brought in \$27,535 which is an average of \$36.28 per member, compared to last year's \$20,700. Both comparisons are for the financial year (unlike last year's report). We have been struggling along, for quite a while, with a handicapped website and membership system, but it has not affected our growing membership.

The biggest problem is that the automatic membership reminders haven't been going out as often as they should have. Some members only receiving the "Expired 4 weeks ago" one, wondering what happened to the others? We don't know why this problem still exists, but hopefully it hasn't affected the majority of the membership. At the beginning of this financial year, we increased the cost of membership. I have not heard of any complaints, at all. The only comment I did receive, was one Corporate Member said we weren't charging them enough!

I have been the Membership Secretary for the last 8 years and will not be continuing in this role after this AGM. I would like to thank our Webmaster; Rob Hills and also the National Secretary; Chris Jones, for all their help along the way. I wish the new Membership Secretary all the best, and will, of course, assist them as required.

Membership Secretary's Report – 1st October 2019 (prior to AGM)

806 (814) total financial members (654 in 2018) (23(24)% increase on 2018)

435 (441) Annual (364 in 2018)
312 (314) Annual Concession (236 in 2018)
54 Annual Corporate (49 in 2018)
5 Life Members (3 in 2018)

Notes:

- 72 are in Grace (not financial) but not yet Expired.
 - 605 have Expired (this figure is additive over the years - 535 recorded last year)
 - 308 new members in the last 12 months (260 in 2018)
 - 1 International member: In the United Kingdom. (Concession)
 - 2543 names (Contacts) on the system (2120 in 2018)
 - The numbers in brackets (814) (441) (314) are the true numbers of members, which means there are 8 people not allocated to State/Territory groups.
- We used to be able to use "Reports" to find these easily, but that function gives errors now. This process of adding to these groups is done manually by the Membership Secretary, as a new member is recognised.

Branch figures:

South Australia

111 total financial members (103 in 2018)
47 Annual
55 Annual Concession
9 Annual Corporate
1 Life member

Notes:

- 17 are in Grace
- 89 Expired

Queensland

158 total financial members (121 in 2018)
89 Annual
56 Annual Concession
12 Annual Corporate
1 Life Member

Notes:

- 15 are in Grace
- 80 Expired

Australian Capital Territory

29 total financial members (24 in 2018)
13 Annual
14 Annual Concession
2 Annual Corporate

Notes:

- 5 in Grace
- 28 Expired

Victoria

129 total financial members (86 in 2018)
77 Annual
40 Annual Concession
11 Annual Corporate

Notes:

- 7 in Grace
- 96 Expired

Western Australia

150 total financial members (134 in 2018)

- 87 Annual
- 55 Annual Concession
- 8 Annual Corporate

Notes:

- 10 in Grace
- 137 Expired

New South Wales

111 total financial members (90 in 2018)

- 70 Annual
- 34 Annual Concession
- 4 Annual Corporate
- 3 Life Members

Notes:

- 11 in Grace
- 90 Expired

Tasmania

117 total financial members (92 in 2018)

- 52 Annual
- 57 Annual Concession
- 8 Annual Corporate

Notes:

- 7 in Grace
- 68 Expired

Total by state summary:

QLD - 158

WA - 150

VIC - 129

TAS - 117

SA - 111

NSW - 111

ACT - 29

Newsletter Editor's Report (Bryce Gatton)

2020 will see me into my third year of editing EVNews – and it will also be my last. At this AGM I am standing for strictly one more stint as Editor only.

In 2020 I therefore want to complete the process (begun in 2017 when I took over the role) of developing EVNews into a significant national source of Electric Vehicle information to both the AEVA membership, AND the wider public by handing it over in a viable form to the *group* who inherit it.

Thus far it has been expanded to 56 pages for each edition, with increased involvement of the state branches and national executive through the formalisation of the 'Around the Branches' section and national secretary and president reports. On top of these, EVNews now includes a 'For Sale' section, along with value-adding for corporate members through free Corporate Members listings, free 4 line ads and experimentation with models of paid advertising. Content has also been increased through continuously seeking input from members, plus sourcing of articles from around the EV world through my contacts as a writer for Renew magazine and TheDriven.io.

To even maintain this level of effort into 2020 (let alone pursue any further developments) requires the diversification of the role beyond the currently unsustainable situation of one person running and developing it on a voluntary basis – particularly because my home branch (Victoria) will be heavily focussed on running the EV Expo in 2020. Currently the advertising and Corporate Members Page components are far less well developed as I simply don't have the time available to maintain them on top of chasing content from some branches (you know who you are :-), plus editing, laying out and finalising each issue. As noted above, I will also not be able to devote the amount of unpaid time to it that I have in 2018 and 2019 due to the Victorian EV Expo and conference preparations.

For 2020 I am therefore proposing the following for EVNews:

1. Creation of an EVNews editorial sub-committee to work with the editor, comprising the following:
 - Advertising coordinator: Coordinate for sale/wanted page (Source from forum page, point of contact for phone/email submissions, collate, submit page to editor at deadline for it);
 - Corporate advertising coordinator: liaise with membership secretary for updated corporate members list each quarter, maintain a dialogue with corporate members re their corporate members page listings, paid ads and free for-sale listings;
 - Writers and/or coordinator for electric bicycles and electric motorcycle columns (partly done in 2019 with Chris J and his Two Wheels Good column. Still needing a bicycle person. Please note that is important for AEVA credibility that this person be without business interests in the bicycle sector);
 - Proof reader panel for checking the editions prior to distribution. (Exists from 2018, but will need some new members as others depart).
2. Explore possible methods and costs for producing a printed version of the Newsletter for distribution by the branches.

The ultimate aim of this process is by the 2020 AGM, I expect to be handing over the editor's role in not just a viable manner, but in one that will allow for EVNews to grow even further as the authoritative voice of the AEVA to both its members and the general public.

Branch report

The Victorian branch has had a 'break through' 12 months with many productive activities undertaken across the year. Below is a summary of those activities:

Ballarat Sub-branch

In June of 2019 the Victorian sub-branch of Ballarat was created with an inaugural meeting of 9 people. The region of Ballarat is an increasing 'hot bed' of EV activity, already possessing infrastructure such as a Tesla Supercharger, 3 separate charging stations and a Jaguar dealer who stocks and sells the I-Pace all with a population just over 100,000. And there is more to come! Our Ballarat committee have already been successfully involved in gaining two more chargers installed in the main street of Bunninyong, a small town only a few kilometres from Ballarat. The Ballarat sub-branch Chair is Steve Carter and the secretary is Megan Wahr.

It is the vision of the Victorian branch committee to set up several sub-branches over coming years so that there is more localised activity around the state.

Shows/Expos/Displays

- Electric Vehicle Expo (Melb)- AEVA Stand, AEVA Presentation (B.Gaton), 5000 visitors.
- Hyundai Drive Day (South Morang)- Kona & Ioniq, 50 people
- Bunninyong Sustainability Festival – AEVA Stand, 2000 visitors.
- AEVA Member Conversion Display & Presentation (Mulgrave)-4 vehicles, 4 presentations, 30 people.
- ECOSS Festival - AEVA Stand
- Elektrikhana – just under 100 individuals doing multiple test drives
- ReNew sustainable house day- 12 AEVA member cars on display
- EV Long Weekend – 7 days, 2500 km (charging at Caravan Parks) 4 presentations.
- Solar Tuk Expedition – Presentation and Display. 31 people

Presentations

- EV Dealer presentations –one delivered and one booked
- 18 presentations to external parties on various topics. Highlight – Municipal Association Victoria

Media

- Climate Media Council training – 8 committee attended.
- Members featured on Radio 3CR, ABC Radio- Radio National program, Radio 3AW, Sky News, The Herald Sun, The Age.
- Victoria has created EV Fact sheets now featured on AEVA website.
- Currently working on an ‘EV Magazine & Buyers Guide’

Discussion/Consultation

- Electrical Trades Union
- Bosch
- Sport Environment Alliance
- NHP
- Metec
- Renault
- Councils: Maribyang City, Bass Coast, City of Casey, City of Port Phillip, Ballarat City, Macedon Shire, Municipal Association of Victoria (20 Councils)
- Victorian Government – DELWP
- Delta

Membership

- Membership has increased from 96 to 128

Committee

- Victoria has produced and presented a 3 year Strategic Plan for AEVA.

Thanks

I would like to thank my hard working committee for their effort and commitment to the cause over the past year. They have invigorated the Victorian EV movement and got things moving. Committee Members: Daryl Budgeon, Bryce Gatton, Kevin Woodhouse, James Kirk, Rhys Freemans.

On behalf of the Victorian Branch, I would also like to congratulate Michael Day and his team at the NSW Branch for delivering a wonderful 2019 National EV Conference & Expo. Special mention to Simone Phful and Clive Attwater for their efforts.

Looking forward to seeing you all in Melbourne in 2020!

AEVA Website update – (Christopher Walkden)

The current website and membership database are two pieces of intertwined software, each with their own sets of bugs and irregularities. Fix a minor bug, and odds are that it will cause a major problem in a seemingly unrelated area. The website committee decided that rather than trying to fix the current website and membership database, a new system should be created using a different set of tools. The new tools have been chosen with a view to things being easier to fix should something go wrong in the future.

Initial time estimates using volunteer labour proved optimistic, and in due course the national committee approved paying a local business to build the system in a reasonable timeframe. Medeopolis is the chosen business, and they are working on the system now. The chosen system is Tendenci. It has some great features, some of which we'll use:

- Membership system
- Email lists for each branch (including lists for non-members)
- Newsletters (national and branch)
- Website - allows non-technical people to create content without giving them access to break things
- Facebook & Twitter integration
- Advertisements
- File storage (with versions)
- Photo storage
- Events (including paid ticketing)
- Surveys & Forms
- Forum (although we won't use it - we'll stick with our current one)

Once the system is installed and running, we intend to configure and maintain it with volunteer labour. But if we have an urgent need, or something happens that we can't fix, Medeopolis will be available to step in and help us out for a fee. We should shortly have need of volunteers for the following tasks (from most to least scary):

- Configure (and document) the underlying groups, access permissions and database fields
- Design and create webpage templates (some HTML coding required)
- Work on a plan to enable our corporate members to advertise
- Create content for your branch or for the national page (think vehicle reviews, blogs and stories - no coding required)

If you would like to offer your services please contact the webmaster (Rob Hills) or assistant webmaster (Christopher Walkden). Once up and running we should be able to

provide much more reliable services for our members, including exciting options for our corporate members.